

Chapter 5 - Budget Inquiry - BIQ

Court Budget Inquiry

The court budget inquiry screen is used to inquire on the activity of the accounts that have been set up to be tracked.

Accessing the Budget Inquiry Screen:

To access the budget inquiry screen, enter **BIQ** in the Next Tran field and press <Enter>.

Probate Next Tran Line:

NXT TRAN P BIQ TYPE ____ CASE NBR 00000000 REC NBR ____

Juvenile Next Tran Line:

NXT TRAN BIQ TYPE ____ CASE NBR 00000000 PET 00000000 EVT ____ PTY ____

The following screen will be displayed for you.

Court ID: J 44 ANGIE		Juvenile Budget Inquire		Release: 025	
Selection: I=Inquire					
Account Code	Budget Year	Code Type	Budget Amount	Code Description	Sel
E815	2007	E	1.00	RESPITE/TETHERING	More...
E815	2006	E	1.00	RESPITE/TETHERING	
E815	2005	E	1.00	RESPITE/TETHERING	
E815	2004	E	1.00	RESPITE/TETHERING	
E812	2004	E	13452.00	KIND PROGRAM	
E815	2003	E	1.00	RESPITE/TETHERING	
E812	2003	E	13452.00	KIND PROGRAM	
E202	2003	E	500000.00	SUPPLEMENTAL CLOTHING	
RST	2002	R	12000.00	RESTITUTION	
E903	2002	E	30000.00	BASIC GRANT TRANSPORTATION	
E815	2002	E	1.00	RESPITE/TETHERING	
E812	2002	E	13452.00	KIND PROGRAM	
Nxt Tran <u>BIQ</u> Type <u>INQ</u> Case# <u>00000000</u> Petn# <u>00000000</u> Evt# <u> </u> Party <u> </u> F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System F8=Probate F9=Name Inq. F14=Dkt.Inq F16=Inv.Cal					
MB b MW 07/077 Connected to remote server/host OSMSOUTH using port 23 \\SCAO\1N54QLS on Ne05:					

Following are the explanations of the fields on the Budget Inquiry Screen.

NOTE: Unless otherwise noted, all of the following fields are display fields only and data entry is not allowed.

~Account Code~

This is the accounting code that you are tracking budget data on. This code comes from the ACT screen.

~Budget Year~

This is the budget year for this account. If the budget year runs from one year to the next, the budget year would be the latter.

~Code Type~

This is the type of this account as taken from the ACT screen.

~Budget Amount~

This is the amount of the budget for this account.

~Code Description~

This is the description for this account as taken from the ACT screen.

~Selection~

This is the type of transaction that you want to perform. The only valid entry is I = Inquire.

Example of Inquiring on a line item in the budget:

1. Enter an "I" on the line to the right of the account that you want to inquire on and press <Enter>.

Court ID: J 44 ANGIE **Juvenile Budget Inquire** **Release: 025**

Selection: I=Inquire

Account Code	Budget Year	Code Type	Budget Amount	Code Description	Sel
E815	2007	E	1.00	RESPITE/TETHERING	
E815	2006	E	1.00	RESPITE/TETHERING	
E815	2005	E	1.00	RESPITE/TETHERING	
E815	2004	E	1.00	RESPITE/TETHERING	
E812	2004	E	13452.00	KIND PROGRAM	
E815	2003	E	1.00	RESPITE/TETHERING	
E812	2003	E	13452.00	KIND PROGRAM	I
E202	2003	E	500000.00	SUPPLEMENTAL CLOTHING	
RST	2002	R	12000.00	RESTITUTION	
E903	2002	E	30000.00	BASIC GRANT TRANSPORTATION	
E815	2002	E	1.00	RESPITE/TETHERING	
E812	2002	E	13452.00	KIND PROGRAM	

More...

Nxt Tran **BIQ** Type **INQ** Case# 00000000 Petn# 00000000 Evt# Party

F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System

F8=Probate F9=Name Inq. F14=Dkt. Inq F16=Inv. Cal

MB b MW 14/077

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The following screen will be displayed for you.

Court ID : J 44 ANGIE		Budget Inquire Yearly		Release : 025	
Accounting code: E812		Budget year: 2003		Month: <input type="text"/> MMDD CCYY	
Starting month: 10		Number of months: 12		Effective date:	
Fund	Activity	Account	Type	Account description	
00292	00668 00	00812 000	E	KIND PROGRAM	
MM YY	Budget	Payments	Budget - Payments	Budget	Billed
10 1999					
11 1999					
12 1999					
01 2000					
02 2000					
03 2000					
04 2000					
05 2000					
06 2000					
07 2000					
08 2000					
09 2000	13452.00			13452.00	
ADJ					
G-TOT	13452.00		13452.00	13452.00	13452.00
F1=Help F3=Exit F6=System F14=Dkt.Inq F16=Inv.Cal					

MA b MW 03/061
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Following are explanations for the fields in the above screen.

NOTE: All fields are display only except for the Month field that is used to inquire on a particular months budget.

~Accounting Code~

This is the account code that you are inquiring on.

~Budget Year~

This is the budget year for this account.

~Month~

Enter the month that you want to inquire on. By entering one of the months that are listed along the left hand side of your screen, the system will return the inquire screen for that month.

~Starting Month~

This is the month that the budget for this account started. This field also controls the number of months being displayed on the screen. The months being displayed will adjust depending on the number of months entered when the budget record was set up.

~Number of Months~

This is the number of months being tracked for this account. This field also controls the number of months being displayed on the screen. The months being displayed will adjust depending on the starting month entered when this budget record was set up.

~Fund/Activity/Account~

This is the account number as taken from the ACT screen.

~Type~

This is the type of account as taken from the ACT screen.

~Account Description~

This is the description of the account as taken from the ACT screen.

~Month <MM> Year <YY>~

This line represents information for a particular month of the year.

~Budget~

This is the amount of the budget for this month.

~Payments~

This is the total dollar amount that was paid out of this account for this month.

~Budget Payments~

This is the amount remaining that can be paid out of this account for this month.

~Budget~

This is the amount of the budget for this month.

~Billed~

This is the amount that has been invoiced for this month.

~Budget Billed~

This is the remaining amount that can be billed for this month.

~ADJ~

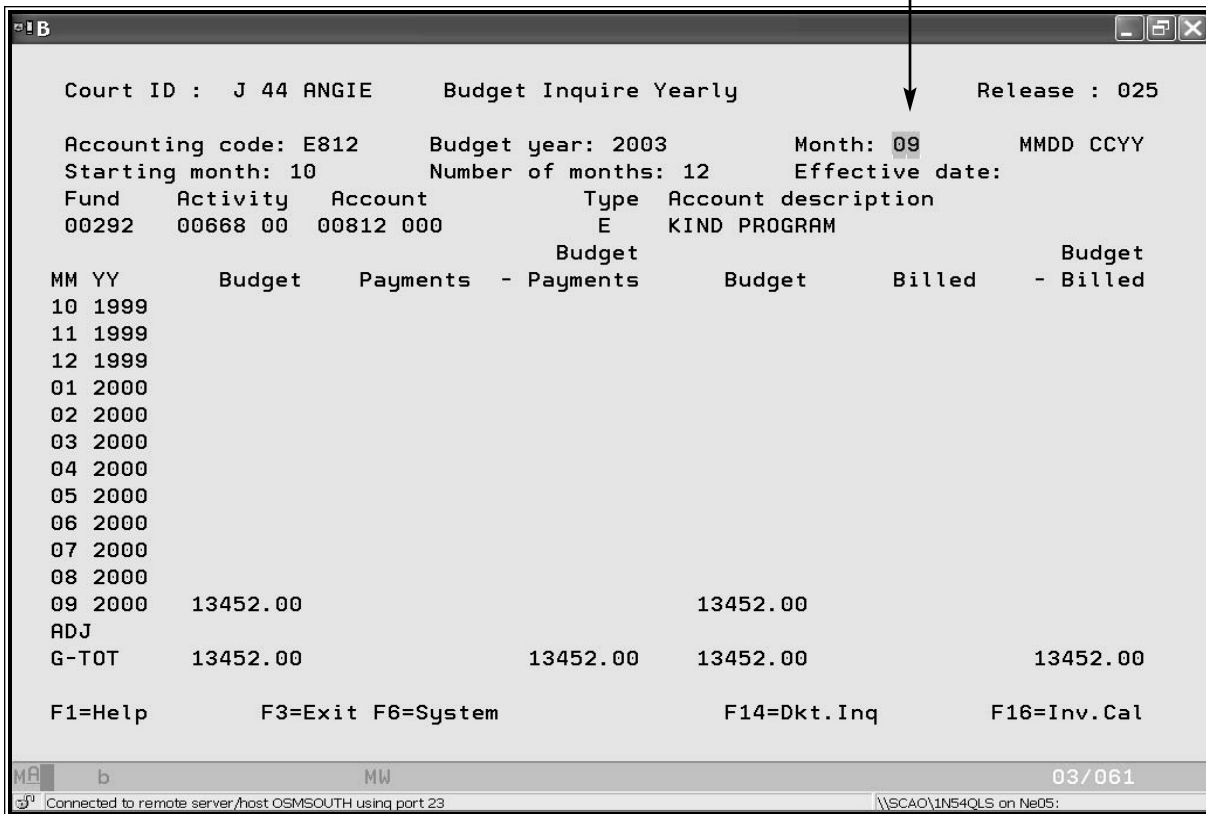
This is the amount of any adjustments that took place that month.

~Grand Total~

This line displays the grand totals for the budget.

Example of a Monthly Detail budget inquiry:

1. Enter the number of the month that you want to inquire on in the "Month" field and press <Enter>.



The screenshot shows a terminal window titled 'B' with a budget inquiry screen. A cursor is positioned in the 'Month' field, which contains the value '09'. An arrow points from the instruction in the list above to this field.

Court ID : J 44 ANGIE Budget Inquire Yearly Release : 025

Accounting code: E812 Budget year: 2003 Month: 09 MMDD CCYY

Starting month: 10 Number of months: 12 Effective date:

Fund Activity Account Type Account description

00292 00668 00 00812 000 E KIND PROGRAM

MM YY	Budget	Payments	- Payments	Budget	Billed	- Billed
10 1999						
11 1999						
12 1999						
01 2000						
02 2000						
03 2000						
04 2000						
05 2000						
06 2000						
07 2000						
08 2000						
09 2000	13452.00			13452.00		
ADJ						
G-TOT	13452.00		13452.00	13452.00		13452.00

F1=Help F3=Exit F6=System F14=Dkt.Inq F16=Inv.Cal

MP b MW 03/061

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The system will display the Monthly Budget Inquiry screen.

Court ID : J 44 ANGIE Budget Inquire Monthly Release : 025

Accounting code: E812 Budget year: 2003 Month: 9
Month name/year: SEPTEMBER 2000 Budget amount: 13452.00

Day 01	Day 02	Day 03	Day 04	Day 05
Day 06	Day 07	Day 08	Day 09	Day 10
Day 11	Day 12	Day 13	Day 13	Day 15
Day 16	Day 17	Day 18	Day 19	Day 20
Day 21	Day 22	Day 23	Day 24	Day 25
Day 26	Day 27	Day 28	Day 29	Day 30
Day 31				

Adjustments

F1=Help F3=Exit F6=System F14=Dkt. Inq F16=Inv. Cal

03/059

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Displayed are the dollar amounts invoiced for each day of the month.

Example of Inquiring on a Revenue Account:

1. Enter an "I" on the line of the account that you want to inquire on and press <Enter>.

Court ID: J 44 ANGIE Juvenile Budget Inquiry Release: 025

Selection: I=Inquire

Account Code	Budget Year	Code Type	Budget Amount	Description	Sel
E815	2007	E	1.00	RESPITE/TETHERING	
E815	2006	E	1.00	RESPITE/TETHERING	
E815	2005	E	1.00	RESPITE/TETHERING	
E815	2004	E	1.00	RESPITE/TETHERING	
E812	2004	E	13452.00	KIND PROGRAM	
E815	2003	E	1.00	RESPITE/TETHERING	
E812	2003	E	13452.00	KIND PROGRAM	
E202	2003	E	500000.00	SUPPLEMENTAL CLOTHING	
RST	2002	R	12000.00	RESTITUTION	
E903	2002	E	30000.00	BASIC GRANT TRANSPORTATION	
E815	2002	E	1.00	RESPITE/TETHERING	
E812	2002	E	13452.00	KIND PROGRAM	I

More...

Nxt Tran B1Q Type INQ Case# 00000000 Petn# 00000000 Evt# Party

F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System

F8=Probate F9=Name Inq. F14=Dkt.Inq F16=Inv.Cal

MP b MW 16/077

Connected to remote server/host OSMSOUTH using port 23 \\SCAO\1N54QLS on Ne05:

The following screen will be displayed.

Court ID : J 44 ANGIE		Budget Inquire Yearly		Release : 025	
Accounting code: RST		Budget year: 2002		Month: <input type="text"/> MMDD CCYY	
Starting month: 10		Number of months: 12		Effective date:	
Fund	Activity	Account	Type	Account description	
00701	00000 00	00271 001	R	RESTITUTION	
MM YY	Budget	Court \$ In	Over/Under	Budget	Budget State \$ In Over/Under
10 1999					
11 1999					
12 1999					
01 2000	12000.00	50.00	11950.00		
02 2000	11950.00	501.00	11449.00		
03 2000	11449.00	291.93-	11740.93		
04 2000	11740.93	100.00	11640.93		
05 2000	11640.93	7.00	11633.93		
06 2000	11633.93	184.00	11449.93		
07 2000	11449.93	640.00	10809.93		
08 2000	10809.93	224.00	10585.93		
09 2000	10585.93	50.00	10535.93	12000.00	
ADJ					
G-TOT	12000.00	1464.07	10535.93	12000.00	12000.00
F1=Help F3=Exit F6=System F14=Dkt. Inq F16=Inv. Cal					
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Following are the descriptions for the highlighted fields on the previous screen.

NOTE: All fields are display areas only except for the Month field that you can use to inquire on a particular month's activities.

~Accounting Code~

This is the account code that you are inquiring on.

~Budget Year~

This is the year that this account was set up to be tracked in.

~Month~

This is the month that you want to inquire on. By inserting one of the months that are listed along the left hand side of your screen, the system will return the inquire screen for that month.

~Starting Month~

This is the starting month that this account budget was entered when the budget was set up. This field also controls the order the months are displayed on the screen. The months being displayed will adjust depending on the starting month entered when this budget record was set up.

~Number of Months~

This is the number of months being tracked as was entered when the budget was set up. This field also controls the number of months being displayed on the screen. The months being displayed will adjust depending on the number of months entered when this budget record was set up.

~Fund/Activity/Account~

This is the account number as taken from the Account Maintenance Screen.

~Type~

This is the type of account as taken from the Account Maintenance Screen.

~Account Description~

This is the description of the account as taken from the Account Maintenance Screen.

~Month <MM>~

This line represents information for that particular month of the budget.

~Year <YY>~

This is the year that this month appeared in.

~Budget~

This is the amount of the budget for this month.

~Court \$ In~

Total dollar amount received in this account for this month.

~Budget Over/Under~

Remaining dollar amount for the budget for this month.

~Budget~

This is the amount of the budget for this month.

~State \$ In~

Total dollar amount received for the state for this month.

~Budget Over/Under~

Remaining dollar amount for the budget for this month.

~Adjustments~

Total amount of adjustments for the account for this month.

~Grand Total~

The grand total for this account.